



SUNSET & VINE DISTRICT

2017 TRESPASS ARREST AUTHORIZATION FORMS

As we approach the 2017 year, Business Improvement District (BID) Security representatives will be on hand to visit and hand out Trespass Arrest Authorization Forms to every Sunset business within the Sunset & Vine Business Improvement District.

Attached are two trespass forms to be completed and returned at the earliest opportunity. One form will be maintained at the BID Patrol Office and the other form will be on file with the Los Angeles Police Department, Hollywood Station. Please complete and return both forms to Andrews International BID Patrol, 6801 Hollywood Blvd., Suite 169, Los Angeles, CA. 90028 or contact the BID Patrol Office at **(323) 465-0122** for a BID Patrol Officer to pick up the forms from you. You also have the option to email Director Steve Seyler at sseyler@andrewsinternational.com.

Your business is private property that is open to the public. Whenever undesirables, people who create a disturbance or disrupt the operation of your business are asked to leave by a business representative and they refuse, we recommend that the police and/or BID Security be notified. Anyone who represents the property owner or lease holder can revoke permission to come onto private property.

In order for Andrews International BID Patrol Officers to act as your agent for enforcing trespass violations of your business, there must be a signed trespass form on file, otherwise you or your representative at the business must make the private persons arrest themselves if you desire prosecution.

Another reason for the trespass form is to provide BID Security and LAPD information for emergency contact in the event of incidents that may occur after the close of business.

If you have any questions or wish a BID Security representative to assist you in completing the forms, please contact us. We look forward to serving you, the Sunset & Vine Business Improvement District in 2017.